



Approved 9-19-12

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
August 22, 2012 - 3:30 p.m.**

Members Present: Doug Sydnor, Chair
Joan Freund
Louise Nemanich (by phone)
Laraine Rodgers
Peggy Sharp-Chamberlain
Mark Shimelonis, Vice Chair
Mary Wilber

Staff Present: Carol Damaso, Library Director
Kathy Coster, Youth & Support Services Sr. Manager
Aimee Fifarek, Technologies & Content Sr. Manager
Dana Braccia, Public Services Sr. Manager
Cheryl Thomsen, Senior Management Analyst
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Board Chair Sydnor called the meeting to order at 3:30 PM.

OPEN CALL TO THE PUBLIC

There were no comments.

APPROVAL OF MINUTES

Board Member Wilber called for a motion to approve the Minutes of the April meeting. Board Member Rodgers seconded, and the motion passed 7-0.

SECOND QUARTERLY REPORT

Board Member Wilber called for a motion to approve the Second Quarterly Report. Vice Chair Shimelonis seconded, and the motion passed 7-0.

BEHAVIOR MANAGEMENT (REVISED POLICY)

Board Member Freund called for a motion to approve the revised policy. Board Member Sharp-Chamberlain seconded, and the motion passed 7-0.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Year-end recap – Cheryl Thomsen

Cheryl Thomsen presented a statistics comparison for 2011 and 2012.

Library Director's Report – Carol Damaso

Carol Damaso stated that the Library hired a new Adult Services Coordinator, Michael Beck.

Carol Damaso spoke about the Library budget, which is currently at \$9.517 million. The Library Sr. Management team has met with Community Services Executive Director Bill Murphy about cost recovery and revenue generation, having analyzed what revenue the Library has brought to the City by way of grants, county and state contributions, fees, etc.

Carol Damaso explained the potential for the City to issue a bond for 2013. The Bond Task Force has asked departments for any changes they would like to make for the 2013 bond. The Library is requesting \$1.4 million for technology improvements and \$3.685 million for the Phase 2 Civic Center Library renovation to include the Discovery Zone (children's space) and the Auditorium, Gallery, meeting rooms (lower level) and stairwell up to the Lobby.

Carol Damaso stated the Palomino Intergovernmental Agreement (IGA) passed at City Council on July 2, 2012. She spoke about the fact that SUSD's Chief Security Officer will oversee parking issues.

Carol Damaso congratulated Board Chair Sydnor on receiving the 2012 Scottsdale Environmental Design Award (SEDA) for Appaloosa Library.

Carol Damaso stated that there is some funding for CIP projects, which will be used to renovate the Mustang Library Program Room and to create an enclosed collaboration room as well.

Customer Comment Report – Carol Damaso

June and July 2012 customer comments were presented. Board Member Wilber commented that she was concerned about the complaint of \$50 in charges that were accrued when a patron was out of town. Carol Damaso stated that staff works with customers when there are extenuating circumstances.

Service Highlight – Dana Braccia & Aimee Fifarek

Dana Braccia and Aimee Fifarek presented a Digitization Update, highlighting the progress made in acquiring and digitizing historic materials that can now be accessed on the Library website. A current grant has allowed for consultant help, new equipment and a volunteer training program to facilitate audio and video interviews at the Granite Reef Senior Center. In addition, historic footage from City Cable has been digitized and is available on the Library website.

ROLES OF THE LIBRARY BOARD

The Library Board discussed the document that was generated by the previous Director, Rita Hamilton, and agreed that it did not need any changes. Board Member Sharp-Chamberlain spoke about the Board being more proactive in outreach and advocacy. She stated that she would like to do a presentation that members of the Library Board can give to the public. Board member Rodgers would like to be part of that effort. Board Chair Sydnor agreed that Board Member Sharp-Chamberlain should prepare a draft program for the Library Board to view at an upcoming meeting.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Board Member Sharp-Chamberlain spoke about the session on transforming libraries she attended at the American Library Association in June and will share more information with the Library Board at the next meeting.

Board Chair Sydnor asked that the Board vote to recommend the library portion of the 2013 Bond at the next meeting.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:25 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary